

Wolfeboro Capital Improvements Program Committee

Regular Meeting Minutes
Wolfeboro Library Meeting Room
August 10, 2015 at 8 a.m.

Members/Staff Present: Kathy Barnard, Joyce Davis, Jim Shildneck, Linda Murray, Paul O'Brien, Robert Houseman, Director of Planning & Development, Peter Chamberlin, Finance Director

Members/Staff Absent: Bob Tougher, Dave Owen

Meeting Schedule:

August 10, Fire-Rescue, Municipal Electric

August 17, Public Works

August 24, Parks & Recreation, Public Library

August 31 –

Meetings are held at 8 a.m. at the Wolfeboro Library Meeting Room.

Workshops on CIP Development

Wolfeboro Fire-Rescue Department:

Deputy Chief Tom Zotti reviewed the 2015 department requests and supplemented his discussion with a PowerPoint presentation. Project 1 to replace Utility Truck 1 in 2016 at the cost of \$155,000 to be taken from the capital reserve account; request to add \$10,000 this year to cover the \$40,000 cost. The truck responds to medical and forestry calls. To date, it has responded to 384 calls for service. Project 2 is to replace Engine 2 in 2018; cost estimated at \$450,000. In 2018 the Engine will reach its 20-year lifespan. Project 3 is to replace the ladder truck in 2020 at an estimated cost of \$950,000, when it will reach its 25-year lifespan. Project 4 is to replace Engine 3 in 2023, when it will reach its lifespan. Beyond the 10-year window, Zotti added that the new breathing apparatus received last week for use in response to fires and hazardous materials incidents would require replacing after reaching its 10 year lifespan in 2026. The anticipated cost is \$175,000. Project 6 is to replace Engine 4 in 2029 when it reaches its lifespan. Project 7 is to replace Engine 1 in 2034; Project 8 is to replace the Fire-Rescue Boat 1 in 2026. No figures were provided for Projects 6, 7 and 8.

Public Safety Building:

Deputy Chief Zotti reviewed the projects for the Public Safety Building. The repair work at the building in 2012, after part of a wall and roof fell in the garage area, is expected to hold for 10 years. The estimate for architectural and engineering work and design is \$200,000. Currently, \$95,000 is held in Capital Reserve Fund. The department proposes to set aside \$21,000 per year to have the design money in place for 2021. Public Safety Building Project 2 in 2022 is to replace the building at an anticipated cost of \$4,750,000.

His requested the town to set aside \$186,000 for Fire Trucks and Apparatus Replacement Capital Reserve Fund, and \$21,000 annually for Public Safety Building Capital Reserve Fund.

In response to a query from Mrs. Murray on whether the estimate for new building would be predicated on rebuilding at the existing space, Zotti noted the cost would likely double if the town sought another location. Mrs. Murray suggested that the department include a review of the fire-rescue sub station when taking a more global look at public safety needs.

Deputy Chief Zotti extended an invitation to members to tour the public safety facility at any time.

Wolfeboro Municipal Electric Department

Director of Operations Barry Muccio reviewed the Department CIP requests from 2016 to 2025, noting that the projects were prioritized and subject to change. He provided spreadsheets describing the projects. An ongoing project involved continuing voltage conversion to 12kV on Sewall Road step-down area at a cost of \$450,000 in 2016; the dollar amount on the spreadsheet was corrected to \$450,000 from \$425,000. Mrs. Murray suggested prioritizing this projects as “urgent.” In response to a query from Mr. O’Brien, Mr. Muccio said the construction/voltage conversion project entails installing and energizing a new pole line and removal and decommissioning of the old pole lines.

Projects listed for 2019, including construction of a new substation, creating a third feeder position and voltage conversions on North Main Street to Tuftonboro, Forest Road, and Decommissioning of the 4kV Pine Hill Substation will be handled as one project. [Total \$3,135,000] Muccio noted the projects would be further defined and dependent upon load growth. Certain areas have seen little or no growth and can maintain at 4kV.

Muccio also noted that the department conducted a citizens study and rated with five 9s, a very high reliability factor. He noted the department has a system whereby he can view outages remotely due to fault indicators set up at key locations.

A motion to adjourn was introduced and passed at 8:55 a.m.

Respectfully submitted:
Larissa Mulkern
Recording Secretary